

John Muir Elementary PTA 12-9-10 Meeting Minutes

Called to Order at 6:11pm

October minutes approved with amendments

December calendar reviewed, see agenda.

- Holiday lunch may need more volunteers for lunchroom duty, may be too much food and may need some containers to send home food.

Principal's report - Awnie Thompson

- Lots of positive feedback from math night. General topic meeting generated a number of questions from parents.
- Staff. Natalie is out of country getting married. Pat Lyon is out for extended absence. Ms Oldman is due in February.
- Lara - Parent teacher conferences, need to be longer than 20mins. Will discuss with staff on option on how to improve the process.

Fundraising Report

- Parents Night Out raised \$650 with 47 kids attending
- Box Tops going well.
- Waiting on decision to print more flyers.
- Handed out 800 flyers between canvass and Day in the Park. Need to coordinate new canvass and what to do with rest of flyers.
- Do we know number of non-Muir people reached in canvass? Only 1 or 2 non-Muir family donations.
- Online fundraising takes 3% fee for credit card transactions so try to get checks if possible
- Annual fund - goal \$5000 - ask letter has already gone out we've received \$3200 so far.
- Committee will put together an event for March and have it ready by Jan. Contacted Circus Sanca (sp?) to see if they could come. Marketed it as a variety show. Back up plan is a movie showing.
- Greg will check on copyright/royalty issues with movie showings.
- January will begin planning for house party at Jim and Noel's house.
- Islandwood Grant application was sent to a local family foundation for a total of \$5000.
- Melanie Fix and Lisa Caylor (sp?) working together on walkathon and creating a permanent banner.
- Email reminder of places that donate back to school % of purchase

Treasurers Report. Handout on file.

Membership Report - Lisa

- Membership \$ already exceeds goal.
- membership committee should be 2 people not three
- putting together thank you letter and membership card together is a little time consuming.
- Need to review and create a SOP manual, to refine process and gain efficiencies.
- Go to WSPTA meetings and give feedback on process improvement.
- New emails need to go to Rachel to get onto list serve as email is now primary communication tool.
- New "PTA Board Meeting Tonight - All Welcome www.themuirpta.org" sign needs to be created - Michael will have it made.
- How is diversity being achieved? Diversity in membership is reflective of school, however diversity on board is not. Very diverse showing of members at November special topic meeting.
- Need for an accountant to do some fiscal year end tax accounting. Would like find someone who might want to be treasurer next year.

Legislative Report

- Legislative session coming up. Take time to call our legislator when an issue you care about comes up. Especially when education focused.

Playground Committee

- POF grant recommended \$270,000 to City Council and Mayors Office.
- Recommendation is \$20,000 more than applied for.
- Council to Vote in 2011
- Carol Jenny Shirley and Ellen to meet in early January to review and update budget to reflect new costs and income.

PTA General Topics Meeting

- 1st General meeting was a success.
- Next meeting topic to be positive discipline, Carol did research on this.
- We can do a simple presentation for as little as \$300.
- Need to make sure there is a link from home to school in program.
- Need to have speaker meet with principal and BLT to make sure presentation is general and not specific to a particular program.
- Do survey in home bulletin to gauge interest in topic -Awnie and Ellen to do.
- Carol and Awnie meet to discuss bringing in outside company

Table discussion of nomination committee until January.

Meeting Adjourned 8:00pm